2018-2019

CONCURRENT ENROLLMENT

OPPORTUNITIES FOR HIGH SCHOOL STUDENTS TO EARN UNIVERSITY CREDIT

PROGRAM INFORMATION FOR STUDENTS AND PARENTS
CONCURRENT ENROLLMENT PROGRAM

The focus of the Boise State University Concurrent Enrollment Program is to provide students with rigorous academic courses taught by highly qualified high school instructors, all in a familiar high school environment. Through the Concurrent Enrollment program, **high school students can earn Boise State University and high school credit simultaneously for collegiate-level courses offered at their high school.** Credits are transferable to most other accredited colleges and universities across the United States. Concurrent Enrollment instructors use Boise State curriculum, books, and grading scales. This academic alignment helps create a true university educational experience.

By taking advantage of concurrent enrollment, Idaho students will gain access to university courses, build confidence in their academic ability to do university coursework, and gain an early start on their college degree while still in high school.

**ELIGIBILITY**
- Have a minimum cumulative GPA of 2.7; a 3.0 is recommended
- Have the approval of a parent or guardian.

**STUDENT BENEFITS**
- Experience the rigor and intellectual challenge of college while in high school.
- Get a head start on a college degree!
- Pay the Concurrent Enrollment rate of $65 per credit, instead of the on-campus rate of $350 per credit.
- Receive a letter grade on an official Boise State transcript.
- Access the Boise State Writing Center for help with written work. Visit writingcenter.boisestate.edu.
- Access free tutorial services. Visit aasc.boisestate.edu/tutoring.
- Receive an email account and access to myBoiseState.
- Receive discounts for campus events, lectures, and the Game Center with your Boise State ID.

**ADVISING**

As a concurrent enrollment student, we want to ensure that you have the most accurate information on your courses, credits, and how your enrollment affects your future post-secondary plans. Boise State offers advising to all students and parents on many topics, including: how to choose concurrent enrollment courses, details on the registration and state funding processes, transferability of credits, and how concurrent enrollment courses will apply to a college degree.

The Concurrent Enrollment team will provide both individual and group advising sessions. Plan to attend a group advising session that fits your schedule. To register for a group session call 208-426-3750 or email at concurrentenrollment@boisestate.edu, with your name. You may also schedule an individual advising session by contacting the Concurrent Enrollment program.

**GROUP ADVISING SESSIONS**

**Time:** 6-7 pm  
**Dates:**  
- Thursday, October 25, 2018  
- Thursday, November 29, 2018  
- Thursday, January 31, 2019  
- Thursday, February 28, 2019  
**Location:** Boise State Meridian Center, 2950 Magic View Drive, Suite 188, Meridian ID 83642

**THE DIFFERENCE BETWEEN THE CONCURRENT ENROLLMENT PROGRAM (CEP) AND ADVANCED PLACEMENT (AP)**

- Both offer challenging college-level course curriculum to high school students.
- Both are taught by qualified and approved high school instructors.
- Both offer potential for students to receive college recognition, including credit, placement, or advanced standing.
- CEP students earn a letter grade and credit on a college transcript based on semester-long performance with access to college resources.
- Credit for AP courses is granted based on a score on the AP exam. Exam score and course equivalencies will vary by college.
- Each has an associated cost. Concurrent Enrollment courses are $65 per credit. AP exams are $92.

To find AP course equivalencies for Boise State, visit registrar.boisestate.edu/transfers/prior-learning-credit
## Important Information for Students and Parents

### Overview of Dual Credit for Courses Offered at Your High School

<table>
<thead>
<tr>
<th>Instruction</th>
<th>Boise State reviews and approves course content and instructor credentials to ensure university equivalency. High school instructors teach Boise State courses at the high school.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Registration</td>
<td>Students register for Boise State Concurrent Enrollment courses online at boiseestate.app.dualenroll.com. Detailed instructions on how to set up an account and register for Concurrent Enrollment course(s) are provided on the following page.</td>
</tr>
</tbody>
</table>
| Registration Deadlines | Students are strongly encouraged to submit registrations early. Registration deadlines:  
- **Friday, September 28, 2018** for fall and year-long courses.  
- **Friday, February 22, 2019** for spring courses. |
| Course Fees and Funding | The cost is $65 per credit. There is no additional application fee. For students attending public schools, the State Department of Education will cover the cost of dual credit courses through the Fast Forward program. To take advantage of this funding opportunity, students must complete course registration with Boise State and also apply for funding through the Idaho State Department of Education’s Advanced Opportunities web portal. Be sure to work closely with your high school counselor to learn more about Fast Forward. |
| University Credits | You will earn Boise State University and high school credit simultaneously for collegiate-level courses offered at your high school. Concurrent enrollment credits are transferable to all Idaho colleges and universities and most out-of-state institutions. Credits may transfer as major, general education, or elective credits and will vary by college. It is your responsibility to consult with the college of your choice regarding transferability: [www.collegetransfer.net](http://www.collegetransfer.net) and [www.coursetransfer.idaho.gov](http://www.coursetransfer.idaho.gov) |
| Grades and Transcripts | Courses are graded A+ to F or Pass/Fail. The course grade will be recorded on an official Boise State transcript. You can request and pay for official transcripts through your myBoiseState account. Check your myBoiseState student account to ensure grades are posted before ordering your transcript. For more information and detailed instructions on how to request transcripts, go to registrar.boisestate.edu/transcripts/ |
| Drop a Course | To drop a course, you must contact a Concurrent Enrollment staff member. Please email your name, Boise State ID number, school, instructor, name of the course, and the reason you are dropping. Requests made after the drop deadline will result in a W on your official Boise State transcript and will have an impact on future Fast Forward funding. Refunds are not available after the drop deadline. Please note that once grades are submitted, we are unable to drop students from concurrent enrollment courses. For questions, please call (208) 426-3750.  
**Drop Deadlines:**  
- **Friday, October 26, 2018** for fall semester and year-long courses  
- **Friday, March 22, 2019** for spring semester courses |
FOR RETURNING STUDENTS

If you have previously completed your Concurrent Enrollment application, follow the steps below to register for your concurrent enrollment course(s).

- Go to BoiseState.app.dualenroll.com
- Log in with your DualEnroll.com login and password
- Go to the course registration page. **You will need to register for EACH Boise State course you plan to take.**
  - Find the course you plan to take in the list of available courses (e.g., ENGL 101) and click on the course title.
  - Select the section offered by your instructor and click "Register". You will be directed to your status page. Enter your cumulative GPA. **Note: Please be sure to enter your GPA for each course. Your registration will not be processed without it.**
  - If you are under 18, make sure your parent/guardian completes the consent form. If you selected to print and mail or scan the consent form, click the link under "next steps" to access the form.
- Check your email for confirmation that your registration is complete. Processing may take up to two business days.

FOR NEW STUDENTS

- Go to BoiseState.app.dualenroll.com
- Click on "Go to new student registration." Complete the registration form to create your login and set up your DualEnroll.com account
- Click the "Register" button at the bottom of the form and check your email for instructions about confirming your account. A second email will confirm the account activation.
- Log in to your new account and complete steps 1-4 in the Status section of the online application form.
  - Step 1: Personal information
  - Step 2: Release of information
  - Step 3: Student terms and consent
  - Step 4: Parent/Guardian consent (if under 18)
- Next you will register for your course(s). **You will need to register for EACH Boise State course you plan to take.**
  - Find the course you plan to take in the list of available courses (e.g., ENGL 101) and click on the course title.
  - Select the section offered by your instructor and click "Register". You will be directed to your application status page. Enter your cumulative GPA. **Note: Please be sure to enter your GPA for each course. Your registration will not be processed without it.**
  - If you are under 18, make sure your parent/guardian completes the consent form. If you selected to print and mail or scan the consent form, click the link under "next steps" to access the form.
- Check your email for confirmation that your registration is complete. Processing may take up to two business days.
HOW TO PAY

FAST FORWARD

Students attending Idaho public schools have access to $4,125.00 in state funding to pay for dual credit/concurrent enrollment courses. To take advantage of this funding opportunity, students must complete course registration with Boise State and also apply for funding through the Idaho State Department of Education’s Advanced Opportunities web portal.

Once a student applies for funding and is approved by his or her high school counselor, Fast Forward will cover the cost of taking dual credit courses. Boise State will work with your school district to apply funding to your myBoiseState account. Please be aware, Fast Forward funds are applied to your Boise State account several months after course registration. It is important that you continue to monitor your myBoiseState account to ensure funds have properly applied. Failing a course or dropping a course past the deadline will impact your future eligibility for this funding.

For more information about the Fast Forward program contact your high school counselor.

You may also find more information about Fast Forward funding by visiting the Idaho State Department of Education’s Advanced Opportunities web page at www.sde.idaho.gov/student-engagement/advanced-ops or by contacting Boise State Concurrent Enrollment at concurrentenrollment.boisestate.edu or (208) 426-3750.

OTHER PAYMENT OPTIONS

If you do not qualify for Fast Forward, please see payment options below. Concurrent Enrollment course fees are $65 per credit.

- Check or Money Order – Please make payable to Boise State University, write the student’s name and school on the memo line and submit to Concurrent Enrollment, 220 E. Parkcenter Blvd., Boise, ID, 83706-3940. Cash is not accepted.

- Electronic Check/Credit/Debit Card – You can also pay fees through your myBoiseState account. Log on to your myBoiseState account. Select “Student Center,” Navigate to the Finance Section in Student Center, select “Make a payment,” and follow the instructions. A convenience fee of 2.75% (minimum $3) will be added to all credit or debit card payments. There is no fee for an electronic check.

NOTE: Concurrent Enrollment Program students do not qualify for federal financial aid. Federal aid is designated for students who have earned a high school diploma or equivalent.

OFFICIAL TRANSCRIPTS

A transcript bearing the grade(s) from your Boise State Concurrent Enrollment courses(s) can be sent to the school of your choice. There is a $10 fee for this service. Classes are graded A+ - F, and Pass/Fail. Please verify your grades have been posted on your myBoiseState account before requesting an official transcript. Unofficial transcripts may be printed any time the class is in progress.

Fall 2018 grades will be posted by Friday, January 25, 2019. Year-long and Spring 2019 grades will be posted by Friday, June 7, 2019.

Students with myBoiseState access may order and pay for official transcripts online. Students will need to login to their myBoiseState account, select Student Center, click on My Academics, and then select Request Official Transcript.

Students without myBoiseState access can go to the National Student Clearinghouse (https://studentclearinghouse.org) to place an order online by selecting Boise State from the drop down menu. Credit and debit cards are the only accepted form of payment through this site.

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# IMPORTANT DEADLINES FOR STUDENTS

<table>
<thead>
<tr>
<th>FALL 2018</th>
<th>SPRING 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Registration and Fast Forward deadline</strong> for fall and year-long courses</td>
<td><strong>Registration and Fast Forward deadline</strong> for spring courses</td>
</tr>
<tr>
<td><strong>Drop deadline</strong> for fall and year-long courses</td>
<td><strong>Drop deadline</strong> for spring courses</td>
</tr>
<tr>
<td><strong>Fee deadline</strong> for applicants ineligible for state funds</td>
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</tr>
<tr>
<td><strong>Online course evaluation dates</strong> for fall courses</td>
<td><strong>Online course evaluation dates</strong> for spring and year-long courses</td>
</tr>
<tr>
<td><strong>Grades available</strong> for fall courses</td>
<td><strong>Grades available</strong> for spring and year-long courses</td>
</tr>
<tr>
<td>Friday, September 28, 2018</td>
<td>Friday, February 22, 2019</td>
</tr>
<tr>
<td>Friday, October 26, 2018</td>
<td>Friday, March 22, 2019</td>
</tr>
<tr>
<td>Friday, October 26, 2018</td>
<td>Friday, March 22, 2019</td>
</tr>
<tr>
<td>December 4-18, 2018</td>
<td>April 16-May 7, 2019</td>
</tr>
<tr>
<td>Friday, January 25, 2019</td>
<td>Friday, June 7, 2019</td>
</tr>
</tbody>
</table>

## MY.BOISESTATE

Your myBoiseState student account is central to your success at Boise State. Through myBoiseState, you can verify accurate enrollment in your courses, pay fees, access your BroncoMail email account, order transcripts, and more.

Once your application has been processed, you will receive an email containing your Boise State ID number and username. You will need these two items to set up and access myBoiseState, and to set up your Boise State email account. New students will also receive this information by mail in an admissions letter from the Boise State Admissions Office.

### CREATE A PASSWORD AND SET UP YOUR MYBOISESTATE ACCOUNT

- Go to [my.boisestate.edu](http://my.boisestate.edu)
- Click “Reset/Create Password” under the Sign in box
- Follow the instructions to set up your account

You can now access your student information from the myBoiseState home page by clicking the orange “SIGN IN” button.

**Forgot your password?** Follow the steps above to reset your password and access your myBoiseState account.

**Forgot your username and/or student ID?** If you are a continuing student and do not remember your username and Boise State ID number, contact the Concurrent Enrollment office or ask your concurrent enrollment instructor.

If you have any problems logging on to your my.boisestate.edu or BroncoMail accounts, contact the Help Desk by phone at (208) 426-HELP (4357) or email at helpdesk@boisestate.edu.
2019 GRADUATES,

READY TO BECOME A BRONCO?

Applying to Boise State is easier than ever for Idaho students. You can select Boise State on the Apply Idaho application at nextsteps.idaho.gov, and get ready to begin your adventure.

Start your application at nextsteps.idaho.gov.
Boise State University's Concurrent Enrollment Program is accredited by the National Alliance for Concurrent Enrollment Partnerships (NACEP).

NACEP works to ensure that college courses offered in high schools are as rigorous as courses offered on the college campus.

220 E. Parkcenter Blvd., Boise, ID 83706
phone: (208) 426-3750 or (208) 426-1709
email: concurrentenrollment@boisestate.edu
web: concurrentenrollment.boisestate.edu

For news, events, and photos, follow us on Facebook!
Search for Boise State Concurrent Enrollment